

Bures Sportsground Committee
Finance Report 13.03.25

Expenditure	Budget 2024/25	Expenditure on 13.03.25	Predicted spend	Variance
Clerk Salary	4,000.00	4,771.34	740.26	-1,511.60
Administration	200.00	614.21	40.00	-454.21
Hall Hire	150.00	88.76	8.00	53.24
Insurance	480.00	555.73	0.00	-75.73
Subscriptions	50.00	250.00	0.00	-200.00
Audit	475.00	360.00	0.00	115.00
Inspections	600.00	773.80	60.00	-233.80
Grounds Maint.	3,500.00	3,943.74	280.00	-723.74
Repairs	790.00	1,207.66	0.00	-417.66
Grass Cutting	4,500.00	4,750.00	0.00	-250.00
Sports Courts	690.00	679.80	0.00	10.20
Portaloo	1,600.00	1,140.00	120.00	340.00
Projects	3,500.00	1,723.04	750.00	1,026.96
Car Park	0.00	0.00	0.00	0.00
Security	600.00	0.00	0.00	600.00
Total	21,135.00	20,858.08	1,998.26	-1,721.34

Bank balance as of 13.03.25

Treasurer's Account	2,777.72
Business Access Account	15,032.69

Total **£17,810.41**

Plus

Precepts due for the year	£0.00
Interest	£11.00
Rents due for the year	£30.00
Grounds maintenance contributions	£0.00
Recycling credits	£657.58

Less

Predicted spend to year end	£1,998.26
Retention buffer	£4,000.00
Capital Projects	£6,015.40
Earmarked car park remaining	£1,800.00 *
<i>Earmarked car park spent</i>	<i>(£5,200.00)</i>

Residual balance **£4,695.33**

**Car Park fencing @ £2,500 (Nigel Norton) and pothole repair £2,700 (Colne Contracts) payments taken from earmarked car park fund. Originally £7,000.*

Notes and Explanations:

Rents due for the year:

- Food Vans – Rent from White Gold Fish & Chips (£10 x 1 weeks = £10) and Brittens Bites (£20 x 1 week = £20) Total £30.00 still to be invoiced. Less revenue than planned due to poor weather and holiday.

Overspend:

- Clerk salary – Overspend £1,451.50 – Wage increase. Still to pay £451.38 x 1 months plus pension repayment to BSMPC £30.10 x 2 = £60.20
- Administration – Overspend £454.21 - Dropbox £144.00 + clerk expenses (ink, paper, stationery etc.) – Additional £40.00 predicted to the end of the year.
- Insurance – Overspend £75.73 - General rise in insurance more than expected – comparisons sort
- Subscription – Overspend £200.00 - £200.00 contribution to BSMPC SALC membership not budgeted. Fields in Trust subscription @ £50.00
- Inspections – Overspend £233.80 - Annual play inspection not budgeted for as should have fallen into last year. This year's inspection now paid for.
- Ground Maintenance - £723.74 – Increase in waste bin emptying £6.42 per week. (Significant work carried out on zipline and steps. Some of this falls under maintenance and some repairs.)
- Repairs – Overspend £417.66 – (Significant work carried out on zipline and steps. Some of this falls under maintenance and some repairs.)
- Grass Cutting – Overspend £250.00 – Estimated – No grass cutting taking place at present due to temperature dropping. Weather dependent. Increase of £10.00 per cut for main field area and £24.63 per cut for strimming by river etc.

Underspend:

- Hall Hire – Underspend £53.24. Meeting moved to Committee Room where possible - £8.00 vs £20.92 per meeting.
- Audit – Underspend £115.00 – Audit costs less than anticipated.
- Sports Courts – Underspend £10.20 – Annual maintenance by PSS completed.
- Portaloo – Underspend £340.00 – Two weeks no charge over Christmas as not serviced.
- Projects – Underspend £1,026.96 – Car park work costs taken from earmarked car park fund reducing the expenses. Yellow gate work agreed at £750.00 but not undertaken as yet. Will be prior to 31st March.
- Security – Underspend £600.00 – Reduction in ASB so no security required.

The following payments were met prior to the meeting:

30.12.14	BACS	Bures St Mary Parish Council	451.38
06.01.25	BACS	Gill Jackson	38.00
06.01.25	BACS	Gary Vaughan	215.00
06.01.25	BACS	MTM Plant Hire & Sales	90.00
06.01.25	BACS	JPB Landscapes Ltd	131.11

07.01.25	BACS	Nigel Norton	300.00
07.01.25	BACS	Nigel Norton	75.00
07.01.25	BACS	Nigel Norton	103.00
22.01.25	BACS	Bures St Mary Parish Council	189.08
03.02.25	BACS	Bures St Mary Parish Council	431.03
03.02.25	BACS	MTM Plant Hire & Sales	132.00
06.02.25	BACS	Fields in Trust	50.00
06.02.25	BACS	Bures Community Centre	8.00
06.02.25	BACS	JPB Landscapes Ltd	218.52
14.02.25	BACS	Nigel Norton	190.00
24.02.25	BACS	Atlas Signs	259.20
28.02.25	BACS	Bures St Mary Parish Council	451.38
05.03.25	BACS	MTM Plant Hire & Sales	120.00
05.03.25	BACS	JPB Landscapes Ltd	174.82

Notes and explanations:

- BSMPC - Clerk salary refunded (Dec 2024)
- Gill Jackson – Expenses – Vanish for benches
- Gary Vaughan – Final payment (Oct and Nov 2024)
- MTM Plant Hire & Sales – Portaloo Hire (Dec 2024)
- JPB Landscapes Ltd – 3 x weeks of bin emptying (Dec 2024)
- Nigel Norton - Monthly charge (Jan 2025)
- Nigel Norton – Clearance of debris on tennis court
- Nigel Norton – Trampoline repair
- BSMPC – Refund for Clerk pension
- BSMPC - Clerk salary refunded (Jan 2025)
- MTM Plant Hire & Sales - Portaloo Hire (Jan 2025)
- Field in Trust – Subscription
- Bures Community Centre – Committee Room
- JPB Landscapes Ltd – 5 x weeks of bin emptying (Jan 2025)
- Nigel Norton – Monthly charge (Feb 2025) - no grass cutting
- Atlas Signs – Car park signage replaced
- BMPC - Clerk salary refunded (Jan 2025)
- MTM Plant Hire & Sales – Portaloo Hire (Feb 2025)
- JPB Landscapes Ltd – 4 x weeks of bin emptying (Feb 2025)

Income received prior to meeting:

09.01.25	Lloyds Bank	11.62
10.01.25	Bures Community Centre	240.00
20.01.25	Brittens Bites	80.00
31.01.25	Bures Common Transition CASH	15.40
31.01.25	HMRC	1,329.70
10.02.24	Lloyds Bank	12.40

14.02.24	Renuthas Ramanatha	90.00
17.02.25	Brittens Bites	80.00

Notes and Explanations:

Lloyds Bank – Monthly interest payment

Bures Community Centre – Maintenance of Community Centre area (shared)

Brittens Bites – Burger van – Weekly rent at £20.00 pw (paid up to 19.03.25)

Bures Common Transition – Cash donation from market (towards the skateboard park project)

HMRC – VAT refund

Renuthas Ramanatha – Weekly rent at £10.00 pw (paid up to 22.03.25)