

BURES HAMLET PARISH COUNCIL
Finance Report 14th November 2022

Expenditure	Budget 2022/23	Expenditure at 14 th November 2022	Predicted spend to come to year end All excluding VAT
Clerk's Salary & Tax	6,400.00	3,885.70	3,217.50
Insurance	560.00	613.44	0.00
Administration	550.00	905.32	150.00
Hall Hire/Zoom	220.00	26.00	50.00
Training	0.00	139.00	0.00
Audit Fees	300.00	280.00	0.00
Subscriptions	500.00	396.35	175.00
Elections	1,000.00	0.00	0.00
Parish Plan/NHP	0.00	0.00	0.00
Data Protection	0.00	0.00	0.00
Sportsground	9,321.48	9,321.48	0.00
Cemetery	6,500.00	6,500.00	0.00
Community Centre	200.00	0.00	200.00
Grounds Maintenance	5,000.00	4,217.01	1,000.00
Lighting	500.00	149.40	100.00
Gritting/Flooding	500.00	0.00	250.00
Repairs	500.00	1,042.94	200.00
Projects	1,000.00	2,149.63	0.00
S137 Donations/Parish items	500.00	200.00	0.00
Christmas lights	0.00	0.00	0.00
	33,551.48	29,826.27	5,367.50

Bank balances as at 14th November 2022

Business Premium Account:	14,267.09
Community Account:	<u>1,774.83</u> (when all cheques paid)
	16,041.92

Less

Predicted spend to year end	5,367.50
25% Retention Buffer	5,000.00
Joint NHP balance	3,184.23

Less Earmarked

Nil	0.00
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Residual Balance **2,490.19**

Explanations:

Salary predicted spend includes NALC salary increase 2022.

Administration expenditure to date includes HMRC outsource costs, Dropbox costs, plus a shredder Cllr Welch first aid training day allocated to Training budget

Grounds maintenance budget includes Station Hill bed clearance and for 2 planters.

We received £569.46 in grants and donations for the bedding and 2 planters and bedding plants have been donated.

There were no Standing Orders but there were 2 Direct Credit payments made during the period 27th September 2022 to 14th November 2022

4 th October 2022	EALC	500.00	Micro Grant
17 th October 2022	D Monk	25.00	Donation towards bedding plants

There was one Bank Transfer made between accounts during the period 27th September 2022 to 14th November 2022

5 th October 2022	10,000	from Business Access A/C to Community Account
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The following payments have been met prior to meeting:

Chq 102757	HMRC (tax)	108.00
Chq 102758	Sportsground Committee (precept)	4,500.00
Chq 102759	Cemetery Authority (precept)	3,250.00
Chq 102760	PKF Littlejohn (audit fees)	240.00
Chq 102761	N S Norton (bus shelter clean/repairs)	213.30
Chq 102762	C Lorkin (garden bulbs)	137.00
Chq 102763	Cancelled cheque	
Chq 102764	Joanna Hinton (redeemed NHP voucher)	25.00
Chq 102765	River Stour Trust (subscription)	25.00
Chq 102766	Mrs J Wright (garden shrubs)	357.50
Chq 102767	JPB Landscapes (grounds maint)	576.00
Chq 102768	RCCE (subscription)	72.60
Chq 102769	BSMPC (website costs)	30.00
Chq 102770	Mrs J Wright (salary Oct)	431.70
Chq 102771	Mrs J Wright (pettycash)	30.15
Chq 102772	HMRC (tax)	107.80
Chq 102773	N S Norton (waste bin repairs)	52.75
Chq 102774	Mr G J Vaughan (pavement repairs)	45.50
Chq 102775	Mrs J Wright (stationery)	21.88
Chq 102776	JPB Landscapes (ground maint)	648.60
Chq 102777	Community Centre (NHP hall hire)	20.92
Chq 102778	D Manning (2 planters)	400.00

The following payments to be agreed at meeting:

None

Income received prior to meeting:

BSMPC Queens Jubilee Account	Donation to bedding plants	44.46
Braintree District Council	2 nd half year precept	15,408.00
ECC EALC	Micro grant	500.00
D Monk	Donation to bedding plants	25.00