

BURES HAMLET PARISH COUNCIL

Finance Report 17th July 2023

| Expenditure | Budget 2023/24 | Expenditure at 17 th July 2023 | Predicted spend to come to year end |
|------------------------------------|------------------|--|--|
| | | | All excluding VAT |
| Clerk's Salary & Tax | 7,000.00 | 1,865.09 | 5,139.91 |
| Insurance | 625.00 | 643.38 | 0.00 |
| Administration | 700.00 | 697.65 | 250.00 |
| Hall Hire | 125.00 | 61.84 | 104.60 |
| Training | 500.00 | 240.00 | 260.00 |
| Audit Fees | 300.00 | 80.00 | 210.00 |
| Subscriptions | 500.00 | 307.21 | 192.79 |
| Elections | 1,000.00 | 0.00 | 0.00 |
| Data Protection | 0.00 | 0.00 | 0.00 |
| Sportsground | 8,321.48 | 4,161.43 | 4,161.42 |
| Cemetery | 6,000.00 | 3,000.00 | 3,000.00 |
| Community Centre | 200.00 | 0.00 | 0.00 |
| Grounds Maintenance | 5,000.00 | 2,004.00 | 2,996.00 |
| Jubilee Grove | 500.00 | 0.00 | 500.00 |
| Lighting | 500.00 | 304.09 | 195.91 |
| Gritting/Flooding | 500.00 | 0.00 | 500.00 |
| Repairs | 500.00 | 35.00 | 465.00 |
| Projects | 1,000.00 | 742.91 | 257.09 |
| S137 Donations/Parish items | 500.00 | 253.50 | 246.50 |
| Christmas lights | 0.00 | 0.00 | 0.00 |
| | 33,771.48 | 14,396.10 | 18,474.22 |

Bank balances as at 17th July 2023

| | |
|---------------------------|---|
| Business Premium Account: | 14,221.74 |
| Community Account: | <u>2,731.24</u> , (when all cheques paid) |
| | 16,952.98 |

Plus

2nd half year precept 15,908.00

Less

| | |
|-----------------------------|-----------------|
| Predicted spend to year end | 18,474.22 |
| 25% Retention Buffer | 5,000.00 |
| Joint NHP balance | 0.00 |
| Station Hill grant | 4,768.44 |
| Less Earmarked | |
| Nil | 0.00 |
| Residual Balance | 4,618.32 |

Explanations:

HMRC Payroll and Dropbox allocated to Admin budget. Admin budget may overspend owing to extra outsourcing costs to pay HMRC Clerk's tax online.

Community Centre £200 budget for telephone line rental no longer required as the telephone has been removed from the Centre.

Cost for Coronation coins to be shared between the two parish councils. Some costs recouped from sale of coins to those living outside the village. Balance to be met from the S137/donation budget.

**There were no Standing Orders or Direct Debit payments made during the period
24th May 2023 to 17th July 2023**

**There were no Bank Transfers made between accounts during the period
24th May 2023 to 17th July 2023**

The following payments have been met prior to meeting:

| | | |
|------------|----------------------------------|----------|
| Chq 102886 | Mrs J Wright (pettycash May) | 11.25 |
| Chq 102887 | Mrs J Wright (salary May) | 466.23 |
| Chq 102888 | Cemetery Authority | 3,000.00 |
| Chq 102889 | Sportsground Committee | 4,161.43 |
| Chq 102890 | BSMPC (BIB planter contribution) | 501.35 |
| Chq 102891 | C Lorking (plants) | 138.53 |
| Chq 102892 | C Holbrook (internal audit) | 80.00 |
| Chq 102893 | Mrs J Wright (pettycash) | 14.45 |
| Chq 102894 | Community Centre (hall hire) | 20.92 |
| Chq 102895 | JPB Landscapes (grounds maint) | 496.80 |
| Chq 102896 | EALC (training) | 288.00 |
| Chq 102897 | N S Norton (bench base) | 250.00 |
| Chq 102898 | Mrs J Wright (pettycash June) | 40.20 |
| Chq 102899 | Mrs J Wright (salary June) | 466.43 |
| Chq 102900 | S Keeble-Fox (travel expenses) | 72.00 |
| Chq 102901 | R.C.C.E. (subs) | 72.60 |
| Chq 102902 | JPB Landscapes (grounds maint) | 594.00 |
| Chq 102903 | C M Sarley (HMRC & tax) | 501.20 |
| Chq 102904 | N S Norton (repairs/tree work) | 95.00 |

The following payments to be agreed at meeting:

| | | |
|----------|--------------------------|--------|
| K Baxter | Telephone kiosk painting | 220.00 |
|----------|--------------------------|--------|

Income received prior to meeting:

| | | |
|-------------------|------------|--------|
| Barclays Bank plc | Interest | 25.83 |
| BSMPC | Coin sales | 120.00 |