

# BURES HAMLET PARISH COUNCIL

## *Finance Report 18.11.2025*

Expenditure	Budget 2025/26	Expenditure at 18.11.2025	Predicted spend to come to year end
			All excluding VAT
<b>Clerk's Salary &amp; Tax</b>	8,650.00	5,143.20	3,484.00
<b>Insurance</b>	600.00	490.54	0.00
<b>Administration</b>	1,250.00	657.33	366.50
<b>Hall Hire</b>	200.00	110.76	41.84
<b>Training</b>	500.00	173.00	0.00
<b>Audit Fees</b>	550.00	410.00	0.00
<b>Subscriptions</b>	500.00	302.69	220.00
<b>Elections</b>	1,000.00	0.00	0.00
<b>Sportsground</b>	7,500.00	7,500.00	0.00
<b>Cemetery</b>	5,500.00	5,500.00	0.00
<b>Grounds Maintenance</b>	6,000.00	5,987.99	1,400.00
<b>Jubilee Grove</b>	1,000.00	212.00	775.00
<b>Lighting</b>	500.00	573.19	0.00
<b>Gritting/Flooding</b>	500.00	0.00	500.00
<b>Repairs</b>	500.00	429.98	70.02
<b>Projects</b>	2,000.00	1,640.00	360.00
<b>S137 Donations/Parish items</b>	500.00	100.00	400.00
<b>Christmas lights</b>	0.00	0.00	0.00
	<b>37,250.00</b>	<b>29,230.59</b>	<b>7,617.36</b>

### Bank balances as at 18<sup>th</sup> November 2025

Community Account:	6,737.69
Access Account:	<u>18,286.22</u>
	<b>25,023.91</b>

### Plus

interest	50.00
	<b>50.00</b>

### Less

Predicted spend to year end	7,617.36
Cllr Holland grant	700.00
Grid path grant	5,600.00
25% Retention Buffer	5,000.00
Earmarked Street lighting	<u>2,000.00</u>
	<b>20,917.36</b>

**Residual Balance** **4,156.55**

### Note:

2 Grants have been received and still to be spent - £700 Jubilee Grove, £5,600 Jubilee Grove  
 These are for plants and grid path  
 One grant pending - £950 for Station Hill garden upgrade

## **Explanations:**

Admin expenditure and predicted spend includes £4.25 monthly bank charges, Kate Sarley's costs (HMRC) £105.00, new domain costs of £194 (shared between all 4 committees), Info Commissioner £47, IT costs £75, Map subs £56, 50% website costs £33 and JW monthly pettycash HMRC tax being taken by DD. No NICs to pay as annual salary lower than requirement..

NALC Clerk's pay award implemented and backdated to 1<sup>st</sup> April 2025. An increase of 50p per hour.

Training expenditure includes MW First Aid training.

Audit total expenditure includes £200 (Internal) and £210 (External)

Subscriptions expenditure and predicted spend includes EALC £277.69, RST £25 and SLCC £150, RCCE £70

Grounds maintenance expenditure and predicted spend includes seasonal trade waste bin hire £216.17 (costs shared with SG and BCLT), wasp nest £60, JPB, NN and CS – Street Clean costs

BDC Street Clean grant £908.15, Eastlight Housing grant £743.68 and ECC ROW grant £435.73 received to offset grounds maintenance costs

Jubilee Grove expenditure and predicted spend includes 2 grasscuts at £175 each, grass grid grant contribution £400 and £200 estimate for a plaque

Lighting expenditure is for Npower costs £573.19, no charges from A & J Lighting

Gritting/flooding budget still to be spent – extra sandbags on order £125

Repairs expenditure and predicted spend includes bus shelter damage £210, bin liner £59.98, install bleed cabinet £50, footpath repairs £76

Projects expenditure and predicted spend includes bleed control cabinet £400, village sign upgrade £180, new bench £750 and upgrade of information board £310 – leaves £360 in projects for a barrel planter £260 if agreed

Donations expenditure £100 paid for the bleed kit demo. £400 left in kitty – a request submitted for a contribution to the parish magazine costs

First half year VAT claim received – £376.24. 2<sup>nd</sup> half year VAT claim received - £645.13.

## **There were 4 Standing Orders or Direct Debit payments made during the period 16<sup>th</sup> September 2025 to 18<sup>th</sup> November 2025**

HMRC	Tax payments	431.00
Lloyds Bank	Service charges September	4.25
Lloyds Bank	Service charges October	4.25
Lloyds Bank	Service charges November	4.25

## **There was one Bank Transfer made between accounts during the period 16<sup>th</sup> September to 18<sup>th</sup> November 2025**

26<sup>th</sup> September 2025      £8,000      from Community Account to Instant Access

## **There were 9 BACS transfers paid from the Community A/C during the period 16<sup>th</sup> September 2025 to 18<sup>th</sup> November 2025**

Mrs J Wright	Salary & pettycash	633.08
Cemetery Authority	2 <sup>nd</sup> half year precept	2,750.00
Sportsground Committee	2 <sup>nd</sup> half year precept	3,750.00
Community Centre	Hall hire	20.92
JPB Landscapes	Maintenance	313.11
Mrs J Wright	Salary & pettycash	597.88
BSMPC	Contribution to website costs	33.00
JPB Landscapes	Contract maint and street clean	941.25

C Series	Leaf fall clearance	300.00
----------	---------------------	--------

**The following payments to be agreed at meeting:**

None

**Income received prior to meeting:**

BCLT	Trade waste contribution	72.05
Lloyds Bank	Interest	6.91
BDC	2 <sup>nd</sup> half year precept	16,408.00
BDC	Grid path grant	5,600.00
Lloyds Bank	Interest	9.61