

BURES ST MARY PARISH COUNCIL

Finance Report 21st January 2021

| Expenditure | Budget 2020/21 | Expenditure at 21 st January 2021 | Predicted spend to come to year end |
|-----------------------------|------------------|--|-------------------------------------|
| | | | All excl VAT |
| Clerk's Salary | 5,575.00 | 4,627.27 | 1,591.20 |
| Insurance | 390.00 | 388.11 | 0.00 |
| Administration | 475.00 | 644.83 | 75.00 |
| Legal | 0.00 | 0.00 | 0.00 |
| Hall hire/Zoom | 275.00 | 71.94 | 47.96 |
| Training | 300.00 | 75.00 | 50.00 |
| Audit fees | 260.00 | 260.00 | 0.00 |
| Subscriptions | 420.00 | 463.92 | 0.00 |
| Elections | 1,000.00 | 0.00 | 0.00 |
| Parish Plan | 0.00 | 0.00 | 0.00 |
| Data Protection | 0.00 | 0.00 | 0.00 |
| Sportsground | 9,000.00 | 11,635.81 | 0.00 |
| Cemetery | 6,500.00 | 6,500.00 | 0.00 |
| Community Centre | 210.00 | 768.97 | 70.00 |
| Grounds maintenance | 4,750.00 | 4,525.50 | 1,000.00 |
| Lighting | 300.00 | 0.00 | 300.00 |
| Lighting loan | 1,749.92 | 874.96 | 874.96 |
| Gritting | 250.00 | 0.00 | 100.00 |
| Repairs | 100.00 | 210.80 | 0.00 |
| Projects | 1,000.00 | 0.00 | 1,000.00 |
| Christmas lights | 500.00 | 500.00 | 0.00 |
| Donations S137/parish items | 500.00 | 200.00 | 300.00 |
| | 33,554.92 | 31,747.11 | 5,409.12 |

Bank balances as at 21st January 2021

| | |
|--------------------------|---|
| Business Access Account: | 12,975.13 |
| Treasurer's Account: | <u>9,078.03</u> (when all cheques paid) |
| | 22,013.16 |

Less

| | |
|-------------------------------------|----------|
| Predicted spend to come to year end | 5,409.12 |
| 25% Retention Buffer | 6,250.00 |

Less Earmarked

| | |
|---------------------------------|----------|
| Christmas Lighting Fund to date | 376.78 |
| CIL Contributions | 7,826.93 |

Residual Balance **2,150.33**

Explanations: Projects budget £1,000 unspent to date.

Administration expenditure includes £120 website scan costs, £50 NALC Award fees and Brookfield Grove leaflets £55.00.

CIL £2,314.38 from previous year included in Sportsground expenditure for landing stage costs.

There was one Standing Order or Direct Debit payment made during the period 20th November 2020 to 21st January 2021

4th January 2021

Bures Community Centre

5p

There were no Bank Transfers made between accounts during the period 20th November 2020 to 21st January 2021 with the exception of the salaries received from the Sportsground Committee shown below

The following payments have been met prior to meeting:

| | | |
|------------|-------------------------------------|--------|
| Chq 001625 | Mrs J Wright (salary Nov '20) | 703.44 |
| Chq 001626 | Mrs J Wright (pettycash Nov '20) | 34.91 |
| Chq 001627 | HMRC (tax Nov'20) | 145.20 |
| Chq 001628 | J Aries (signs) | 26.72 |
| Chq 001629 | G Jackson (Zoom costs) | 28.78 |
| Chq 001630 | G Jackson (tree survey maps) | 5.76 |
| Chq 001631 | Mr G J Vaughan (grounds maint) | 441.00 |
| Chq 001632 | Mrs J Wright (stationary) | 11.57 |
| Chq 001633 | T Saer (Christmas light fixtures) | 74.00 |
| Chq 001634 | Mrs J Wright (salary Dec '20) | 703.44 |
| Chq 001635 | Mrs J Wright (pettycash Dec '20) | 49.98 |
| Chq 001636 | HMRC (tax Dec '20) | 145.20 |
| Chq 001640 | Mr G J Vaughan (grounds maint) | 464.71 |
| Chq 001641 | Information Commissioner (Data fee) | 40.00 |

The following payments to be agreed at meeting:

None

Income received prior to meeting:

| | | |
|------------------------|-------------------------------|--------|
| Sportsground Committee | Clerk's salaries (Nov '20) | 352.82 |
| Sportsground Committee | Clerk's salaries (Dec '20) | 318.24 |
| Lloyds Bank | Interest | 0.23 |
| BCLT | Christmas Lights contribution | 50.00 |
| Bures Community Centre | Nominal rent | 0.05 |
| Bures Hamlet PC | 50% website costs | 30.00 |

