

# BURES HAMLET PARISH COUNCIL

## *Finance Report 20<sup>th</sup> November 2023*

Expenditure	Budget 2023/24	Expenditure at 20 <sup>th</sup> November 2023	Predicted spend to come to year end
			<b>All excluding VAT</b>
Clerk's Salary & Tax	7,000.00	3,730.21	3,269.79
Insurance	625.00	643.38	0.00
Administration	700.00	899.58	100.00
Hall Hire	125.00	103.68	62.76
Training	500.00	240.00	260.00
Audit Fees	300.00	290.00	0.00
Subscriptions	500.00	307.21	192.79
Elections	1,000.00	70.05	0.00
Data Protection	0.00	0.00	0.00
Sportsground	8,321.48	8,321.43	0.00
Cemetery	6,000.00	6,000.00	0.00
Community Centre	200.00	0.00	0.00
Grounds Maintenance	5,000.00	4,353.14	1,000.00
Jubilee Grove	500.00	180.00	320.00
Lighting	500.00	304.09	195.91
Gritting/Flooding	500.00	0.00	500.00
Repairs	500.00	255.00	245.00
Projects	1,000.00	501.35	498.65
S137 Donations/Parish items	500.00	253.50	246.50
Christmas lights	0.00	0.00	0.00
	<b>33,771.48</b>	<b>26,452.62</b>	<b>6,891.40</b>

### Bank balances as at 20<sup>th</sup> November 2023

Business Instant Account:	15,002.14
Treasurers Account:	<u>10,771.76</u>
	<b>25,773.90</b>

### Less

Predicted spend to year end	6,891.40
25% Retention Buffer	5,000.00
Joint NHP balance	6,776.42
Station Hill grant	2,419.10

### Less Earmarked

Nil

<b>Residual Balance</b>	<b>4,686.98</b>
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### Explanations:

All monies transferred from Barclays Accounts to Lloyds Accounts.

HMRC Payroll and Dropbox allocated to Admin budget. Admin budget overspend owing to extra outsourcing costs to pay HMRC Clerk's salary and tax online.

Community Centre £200 budget for telephone line rental no longer required as the telephone has been removed from the Centre.

BHPC Coronation coins cost £253.50. £180.00 recouped via donations.

**There were no Standing Orders or Direct Debit payments made during the period  
18<sup>th</sup> September 2023 to 20<sup>th</sup> November 2023**

**There were no Bank Transfers made between accounts during the period  
18<sup>th</sup> September 2023 to 20<sup>th</sup> November 2023**

**The following payments have been met prior to meeting:**

All via BACS:

22.09.23	Robert Chambers (Jubilee Grove)	<b>180.00</b>
22.09.23	N S Norton (Station Hill composting)	<b>105.00</b>
22.09.23	Mrs J Wright (Station Hill water tank)	<b>526.99</b>
22.09.23	N S Norton (footpaths maint)	<b>250.00</b>
22.09.23	Mrs J Wright (Station Hill extras)	<b>76.94</b>
25.09.23	JPB Landscapes (grounds maint)	<b>426.00</b>
02.10.23	Cemetery Authority	<b>3,000.00</b>
02.10.23	Sportsground Committee	<b>4,160.00</b>
02.10.23	BSMPC (reimb Station Hill planters)	<b>550.00</b>
02.10.23	BSMPC (reimb Station Hill weeding)	<b>360.00</b>
02.10.23	BSMPC (reimb weeding))	<b>360.00</b>
02.10.23	Chagos Consulting Ltd (NHP)	<b>70.00</b>
02.10.23	Collective Community Planning (NHP)	<b>3,060.00</b>
02.10.23	Mrs J Wright (salary)	<b>491.18</b>
02.10.23	Mrs J Wright (pettycash)	<b>48.47</b>
02.10.23	Community Centre (hall hire)	<b>20.92</b>
05.10.23	Braintree DC (elections)	<b>70.05</b>
09.10.23	JPB Landscapes (grounds maint)	<b>408.00</b>
12.10.23	CD & RH Lorking (Station Hill plants)	<b>95.00</b>
24.10.23	A.B.R.Sainsbury (IT)	<b>14.40</b>
25.10.23	The Green Reaper Ltd (water sprayer)	<b>825.00</b>
29.10.23	Mrs J Wright (salary)	<b>520.22</b>
03.11.23	BSMPC (website reimb)	<b>30.00</b>
03.11.23	JPB Landscapes (grounds maint)	<b>387.00</b>
07.11.23	CD & RH Loring (Station Hill plants)	<b>70.00</b>

**The following payments to be agreed at meeting:**

None

**Income received prior to meeting:**

Groundwork	NHP 3 <sup>rd</sup> grant	10,000.00
Braintree DC	2ndhalf precept	15,908.00
Barclays Bank	Interest	8.26
Lloyds Bank	Interest	2.14