

BURES HAMLET PARISH COUNCIL

Finance Report 23rd May 2023

Expenditure	Budget 2023/24	Expenditure at 23 rd May 2023	Predicted spend to come to year end
			All excluding VAT
Clerk's Salary & Tax	7,000.00	932.66	5,834.54
Insurance	625.00	643.38	0.00
Administration	700.00	214.24	485.76
Hall Hire	125.00	40.92	84.08
Training	500.00	0.00	500.00
Audit Fees	300.00	80.00	210.00
Subscriptions	500.00	246.71	253.29
Elections	1,000.00	0.00	0.00
Data Protection	0.00	0.00	0.00
Sportsground	8,321.48	0.00	8,321.48
Cemetery	6,000.00	0.00	6,000.00
Community Centre	200.00	0.00	0.00
Grounds Maintenance	5,000.00	785.00	4,215.00
Jubilee Grove	500.00	0.00	500.00
Lighting	500.00	304.09	195.91
Gritting/Flooding	500.00	0.00	500.00
Repairs	500.00	0.00	500.00
Projects	1,000.00	0.00	1,000.00
S137 Donations/Parish items	500.00	193.50	306.50
Christmas lights	0.00	0.00	0.00
	33,771.48	3,440.50	28,906.56

Bank balances as at 23rd May 2023

Business Premium Account:	14,195.91
Community Account:	<u>12,674.73</u> (when all cheques paid)
	26,870.64

Plus

2nd half year precept 15,908.00

Less

Predicted spend to year end	28,906.56
25% Retention Buffer	5,000.00
Joint NHP balance	0.00
Station Hill grant	4,768.44
Less Earmarked	
Nil	0.00
Residual Balance	4,103.64

Explanations:

HMRC Payroll and Dropbox allocated to Admin budget. Admin budget may overspend owing to extra outsourcing costs to pay HMRC Clerk's tax online.

Community Centre £200 budget for telephone line rental no longer required as the telephone has been removed from the Centre.

Cost for Coronation coins to be shared between the two parish councils. Some costs recouped from sale of coins to those living outside the village. Balance to be met from the S137/donation budget.

**There was one Standing Order or Direct Debit payments made during the period
21st March 2023 to 23rd May 2023**

Information Commissioner	Data Protection	£35.00
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**There were no Bank Transfers made between accounts during the period
21st March 2023 to 23rd May 2023**

The following payments have been met prior to meeting:

Chq 102813	Mrs J Wright (salary March)	466.23
Chq 102814	Mrs J Wright (pettycash)	27.30
Chq 102815	HMRC (tax)	116.60
Chq 102816	Places4People Ltd (NHP)	748.08
Chq 102817	Sophie Winch (NHP voucher)	25.00
Chq 102818	G Jackson (NHP)	163.20
Chq 102819	Groundwork UK (NHP)	1,851.72
Chq 102820	Community Centre (hall hire)	20.92
Chq 102821	BSMPC (hall hire)	20.00
Chq 102822	BSMPC (bench contribution)	10.00
Chq 102823	Mt Bures PC (footpath maint)	200.00
Chq 102824	JPB Landscapes (grounds maint)	276.00
Chq 102825	EALC (subs)	246.71
Chq 102826	Npower (electric charges)	319.29
Chq 102827	Mrs J Wright (pettycash April)	44.54
Chq 102828	Mrs J Wright (salary April)	466.43
Chq 102829	C Lorking (plants)	111.65
Chq 102881	JPB Landscapes (grounds maint)	426.00
Chq 102882	Community Centre (NHP hall hire)	20.92
Chq 102883	BHIB Ltd (insurance)	643.38
Chq 102884	Mrs J Wright (Dropbox reimbursement)	691.20
Chq 102885	BSMPC (50% coins cost)	253.50

The following payments to be agreed at meeting:

None

Income received prior to meeting:

Braintree DC	Station Hill grant	5,000.00
HMRC	VAT refund	762.82
Braintree DC	1 st half year precept	15,909.00
Braintree DC	Street Clean grant	881.70
Sportsground Committee	Dropbox contribution	144.00
BSMPC	Dropbox contribution	144.00
Cemetery Authority	Dropbox contribution	144.00
Coronation Coins	Sales of coins	60.00
Bures Common Land	BIB planters contribution	501.35