

**Bures Sportsground Committee**  
**Finance Report 09.01.25**

Expenditure	Budget 2024/25	Expenditure on 28.12.24	Predicted spend	Variance
Clerk Salary	4,000.00	3,248.47	2,115.00	-1,363.47
Administration	200.00	606.64	50.00	-456.64
Hall Hire	150.00	80.76	30.00	39.24
Insurance	480.00	555.73	0.00	-75.73
Subscriptions	50.00	200.00	50.00	-200.00
Audit	475.00	360.00	0.00	115.00
Inspections	600.00	713.80	120.00	-233.80
Grounds Maint.	3,500.00	2,913.70	1,295.00	-708.70
Repairs	790.00	888.66	150.00	-248.66
Grass Cutting	4,500.00	4,585.00	780.00	-865.00
Sports Courts	690.00	679.80	0.00	10.20
Portaloo	1,600.00	855.00	440.00	305.00
Projects	3,500.00	1,723.04	750.00	1,026.96
Car Park	0.00	0.00	0.00	0.00
Security	600.00	0.00	0.00	600.00
<b>Total</b>	<b>21,135.00</b>	<b>17,410.60</b>	<b>5,780.00</b>	<b>-2,055.60</b>

**Bank balance as of 28<sup>th</sup> December 2024**

Treasurer's Account 5,899.84  
Business Access Account 13,678.97

**Total £19,578.81**

**Plus**

Precepts due for the year £0.00  
Interest £31.47  
Rents due for the year £370.00  
Grounds maintenance contributions £240.00  
Recycling credits £664.36

**Less**

Predicted spend to year end £5,780.00  
Retention buffer £4,000.00  
Earmarked car park remaining £1,800.00 \*  
*Earmarked car park spent (£5,200.00)*

Residual balance £9,304.64

*\*Car Park fencing @ £2,500 (Nigel Norton) and pothole repair £2,700 (Colne Contracts) payments taken from earmarked car park fund. Originally £7,000.*

## Notes and Explanations:

### Additional Rents:

- Food Vans – Rent from White Gold Fish & Chips (£10 x 13 weeks = £130) and Britrens Bites (£20 x 12 weeks = £240) Total £370.00

### Overspend:

- Clerk salary – Overspend £1,363.47 – Wage increase to £451.38 x 4 months = £1,805.52 plus Pension repayment to BSMPC £309.48
- Administration – Overspend £456.64 - Dropbox £144.00 + clerk expenses (ink, paper, stationery etc.) – Additional £50.00 predicted to the end of the year.
- Insurance – Overspend £75.73 - General rise in insurance more than expected – comparisons sort
- Subscription – Overspend £200.00 - £200.00 contribution to BSMPC SALC membership not budgeted. Still to pay for Fields in Trust subscription @ £50.00
- Inspections – Overspend £233.80 - Annual play inspection not budgeted for as should have fallen into last year. This year's inspection now paid for.
- Ground Maintenance - £708.70 – Invoice for additional £750.00 for work to zipline platforms from N Norton now received. Increase in waste bin emptying £6.42 per week
- Repairs – Overspend £248.66 – Work to zipline step £50.00 and recycling fencing £175.00 now undertaken. £750.00 for zipline moved to fall under Maintenance.
- Grass Cutting – Overspend £865.00 – Estimated – Weather dependent. Increase of £10.00 per cut for main field area and £24.63 per cut for strimming by river etc.

### Underspend:

- Hall Hire – Meeting moved to Committee Room where possible - £10.00 per meeting vs £20.92 per meeting. Not invoiced for August – To chase.
- Audit – Underspend £115.00 – Audit costs less than anticipated.
- Sports Courts – Underspend £10.20 – Annual maintenance by PSS completed.
- Portaloo – Underspend £305.00
- Projects – Underspend £1,026.96 – Car park work costs taken from earmarked car park fund reducing the expenses. Yellow gate work agreed at £750.00 but not undertaken as yet.
- Security – Underspend £600.00 – Reduction in ASB so no security required.

### The following payments were met prior to the meeting:

19.11.24	BACS	Nigel Norton (Zipline step)	50.00
19.11.24	BACS	Nigel Norton (Post/gravel board repair)	175.00
19.11.24	BACS	Nigel Norton (Monthly charge)	300.00
19.11.24	BACS	Nigel Norton (Zipline rotten boards)	750.00
27.11.24	BACS	Bures St Mary Parish Council (Clerk salary)	593.83
02.12.24	BACS	Robert Chambers (Grass Cutting)	1,680.00
23.12.24	BACS	GR Jackson (Expenses)	9.17
23.12.24	BACS	Bures Community Centre (Room hire)	8.00

23.12.24	BACS	G Turner (Expenses)	75.43
23.12.24	BACS	MTM Plant Hire & Sales (Portaloo)	126.00
23.12.24	BACS	MTM Plant Hire & Sales (Portaloo)	138.00
23.12.24	BACS	Nigel Norton (Monthly charge)	300.00

**Notes and explanations:**

- Nigel Norton £50.00 – Zipline step gap repair
- Nigel Norton £175.00 – Repair of timber post and gravel boards in recycling area
- Nigel Norton £300.00 - Monthly charge
- Nigel Norton £750.00 – Additional agreed due to number of rotten boards, zipline
- BSMPC £593.83 – Clerk salary – Increase plus backdated from April 2024
- Robert Chambers - £1,680.00 – Grass cutting June – October – Final bill
- Gill Jackson - £9.17 – Expenditure on signage regarding dogs and access
- Bures Community Centre - £8.00 November meeting room hire
- G Turner - £75.43 – Printer ink and A4 paper
- MTM Plant Hire & Sales – £126.00 - Portaloo hire (Nov)
- MTM Plant Hire & Sales - £138.00 - Portaloo hire (Oct)
- Nigel Norton £300 – Monthly charge

**Income received prior to meeting:**

09.12.24	Brittens Bites (Food van rent)	60.00
09.12.24	Lloyds Bank (Interest)	10.49

**Notes and Explanations:**

Brittens Bites – Burger van – Weekly rent at £20.00 pw – Reduced visits over Christmas period  
Lloyds Bank – Monthly interest payment