

# BURES JOINT CEMETERY AUTHORITY

## *Finance Report 4<sup>th</sup> March 2019*

Expenditure	Budget 2018/19	Expenditure at 4 <sup>th</sup> March 2019	Predicted spend to come to year end
			<b>All excluding VAT</b>
General Maintenance	3,000.00	1,806.72	700.00
Winter maintenance	1,000.00	0.00	500.00
Contractor extras/ashes/repairs	1,000.00	197.96	300.00
Skip hire	0.00	326.00	82.00
Tree works	2,000.00	2,260.00	0.00
Pathways	2,500.00	147.32	1,687.50
Projects	0.00	55.93	50.00
Clerk's salary + HMRC	1,725.00	1,566.09	142.39
Administration	125.00	437.66	20.00
Hall hire	75.00	68.00	14.00
Training	200.00	0.00	0.00
Insurance	350.00	290.58	0.00
Auditor's fees	150.00	230.00	0.00
Water charges	80.00	38.47	15.00
Rates	0.00	0.00	0.00
	<b>12,205.00</b>	<b>7,424.73</b>	<b>3,510.89</b>

### Bank balances as at 4<sup>th</sup> March 2019

Business Access Account:	7,645.75
Treasurer's Account:	<u>4,439.20</u> (when all cheques paid)
	<b>12,084.95</b>

Less predicted spend to come to year end	3,510.89
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Less 25% Retention Buffer	2,750.00
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### Less Earmarked

Nil	0.00
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Residual Balance	<b>5,824.06</b>
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### Explanations:

Have projected that the pathway costs will be met this financial year and predicted spend to come to end of year figures reflects this.

Winter maintenance figure should be less than budget as only boundary clearances and general tidy required.

Administration expenditure is higher than budget owing to purchase of Burial Grant Book.

Projects predicted spend figure reflects spring bulb planting costs

**The following payments have been met prior to meeting:**

Chq 101372	G Leeks (skip hire)	98.40
Chq 101372	Shaw & Sons (burial grant book)	357.60
Chq 101374	Mrs J Wright (salary Jan '19)	113.99
Chq 101375	Mrs J Wright (pettycash Jan '19)	10.10
Chq 101376	HMRC (tax Jan '19)	28.40
Chq 101377	R Fordham (tree work)	1,980.00
Chq 101378	JPB Landscapes (grounds maint)	162.00
Chq 101379	Community Centre (hall hire)	14.00
Chq 101380	Mrs J Wright (salary Feb '19)	113.79
Chq 101381	Mrs J Wright (pettycash Feb '19)	14.73
Chq 101382	HMRC (tax Feb '19))	28.60
Chq 101383	Mrs J Wright (photocopy of maps)	16.86

**The following payments to be agreed at meeting:**

None

**Burial fees received prior to meeting:**

Hunnaball of Sudbury	Interment t/l Peregrine Simson	120.00
Colchester Co-op Memorials	Additonal inscr t/l Congetta Kemp	20.00
Sudbury Co-op Funeral Service	Interment of ashes t/l Bruno Delmonte	80.00
Neil Luxton Memorials	Memorial t/l Paul Holbrook	30.00
Colchester Co-op Memorials	Additional inscr t/l Elizabeth Wilkinson	20.00
Sudbury Co-op Funeral Service	Interment re-open t/l Elizabeth Wilkinson	60.00
Daniel Robinson & Sons	Interment of ashes t/l Norah Methold	80.00
Colchester Funeralcare	Interment t/l Elizabeth Warner	120.00

**Income received prior to meeting:**

None