

BURES JOINT CEMETERY AUTHORITY

Finance Report 6th January 2020

Expenditure	Budget 2019/20	Expenditure at 6 th January 2020	Predicted spend to come to year end
			All excluding VAT
Grasscutting & maintenance	4,000.00	4,433.60	900.00
Winter maintenance	1,000.00	220.00	480.00
Contractor extras/ashes/repairs	1,200.00	150.24	200.00
Skip hire	330.00	85.00	0.00
Tree works	2,000.00	1,000.00	0.00
Pathways	2,000.00	1,687.50	0.00
Projects	100.00	109.90	30.00
Clerk's salary & tax	1,725.00	1,312.74	437.58
Administration	130.00	117.27	25.00
Hall hire	65.00	14.00	28.00
Training	200.00	440.00	0.00
Insurance	300.00	301.63	0.00
Auditor's fees	230.00	230.00	0.00
Water charges	80.00	40.31	15.00
Rates	0.00	0.00	0.00
	13,360.00	10,142.19	2,085.58

Bank balances as at 6th January 2020

Business Access Account:	9,664.21
Treasurer's Account:	<u>5,333.24</u> (when all cheques paid)
	14,997.45

Less predicted spend to come to year end	2,085.58
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Less 25% Retention Buffer	2,500.00
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Less Earmarked

Pathways	2,000.00
Tree work	2,000.00

Residual Balance	6,411.87
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Explanations:

Need to continue to assess required tree work for the future and increase earmarked reserves.
Cost of Memorial stability 5 year rolling programme still to be met.

There were no Standing Order or Direct Debit payments made during the period 9th September 2019 to 6th January 2020.

The following Bank Transfers were made between accounts during the period 9th September 2019 to 6th January 2020.

9th September 2019: £2,000 from Business Premium to Community Account

The following payments have been met prior to meeting:

Chq 101424	Mrs J McCrory (flower bulbs)	109.90
Chq 101425	Mrs J Wright (wheelie bin bags)	5.40
Chq 101426	Mrs J Wright (salary Oct '19)	116.66
Chq 101427	Mrs J Wright (pettycash Oct '19)	6.31
Chq 101428	HMRC (tax Oct '19)	29.20
Chq 101429	HMRC (tax Aug '19) (chq 101415 re-issued)	29.20
Chq 101430	JPB Landscapes (Sept grass & grounds maint)	660.00
Chq 101431	PKF Littlejohn (external audit fees)	240.00
Chq 101432	JPB Landscapes (Oct grass & grounds maint)	438.00
Chq 101433	Cancelled cheque	
Chq 101434	Mrs J Wright (salary Nov '19)	116.86
Chq 101435	Mrs J Wright (pettycash Nov '19)	10.31
Chq 101436	HMRC (tax Nov '19)	29.00
Chq 101437	JPB Landscapes (grounds maint/level graves)	633.60
Chq 101438	Mrs J Wright (salary Dec '19)	116.66
Chq 101439	Mrs J Wright (pettycash Dec '19)	6.40
Chq 101440	HMRC (tax Dec '19)	29.20
Chq 101441	Anglian Water (charges Sept – Dec)	13.34
Chq 101442	Blake Tree Care (lime trees chq 101433 re-issued)	1,020.00

The following payments to be agreed at meeting:

None

Burial fees received prior to meeting:

Colchester Co-op Funeral Care	Memorial t/l Elizabeth Warner	30.00
Sudbury Co-op Funeral Service	Interment of ashes t/l George Austin	50.00
Sudbury Co-op Funeral Service	Interment t/l Timothy Underwood	160.00
C Simson	Memorial t/l Peregrine Simson	30.00
Sudbury Co-op Funeral Service	Interment t/l Angela Harrod	160.00

Income received prior to meeting:

Barclays Bank plc	Interest	4.89
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