

BURES JOINT CEMETERY AUTHORITY

Finance Report 7th January 2019

Expenditure	Budget 2018/19	Expenditure at 7 th January 2019	Predicted spend to come to year end
			All excluding VAT
General Maintenance	3,000.00	1,706.72	800.00
Winter maintenance	1,000.00	0.00	800.00
Contractor extras/ashes/repairs	1,000.00	162.96	150.00
Skip hire	0.00	326.00	82.00
Tree works	2,000.00	610.00	2,750.00
Pathways	2,500.00	147.32	2,000.00
Projects	0.00	55.93	50.00
Clerk's salary + HMRC	1,725.00	1,281.31	427.17
Administration	125.00	100.78	330.00
Hall hire	75.00	54.00	28.00
Training	200.00	0.00	0.00
Insurance	350.00	290.58	0.00
Auditor's fees	150.00	230.00	0.00
Water charges	80.00	38.47	15.00
Rates	0.00	0.00	0.00
	12,205.00	5,004.07	7,432.17

Bank balances as at 7th January 2019

Business Access Account:	7,645.75
Treasurer's Account:	<u>6,929.27</u> (when all cheques paid)
	14,575.02

Less predicted spend to come to year end	7,432.17
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Less 25% Retention Buffer	2,750.00
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Less Earmarked	
Nil	0.00

Residual Balance	4,392.85
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Explanations:

Have projected that the pathway and tree quotations are accepted and therefore predicted spend to come to end of year figures reflects this.

Winter maintenance figure may be less as works to be completed in January and only boundary clearances and general tidy required.

Administration predicted spend figure reflects costs of ordered Burial Grant Book

Projects predicted spend figure reflects spring bulb planting costs

The following payments have been met prior to meeting:

Chq 101351	Anglian Water Ltd (water charges)	13.05
Chq 101352	Mrs J Wright (salary Sept'18)	113.79
Chq 101353	Mrs J Wright (pettycash Sept'18)	7.90
Chq 101354	HMRC (tax Sept '18)	28.60
Chq 101355	G Vaughan (grounds maint)	187.00
Chq 101356	N S Norton (field clearance)	70.00
Chq 101357	JPB Landscapes (grasscutting x3)	666.43
Chq 101358	G Leeks Skip Hire (skip removal)	98.40
Chq 101359	Mrs J Wright (salary Oct '18)	113.99
Chq 101360	Mrs J Wright (pettycash Oct '18)	9.42
Chq 101361	HMRC (tax Oct'18))	28.40
Chq 101362	PKF Littlejohn (external audit)	240.00
Chq 101363	Community Centre (hall hire)	14.00
Chq 101364	Mrs J Wright (salary Nov'18)	113.79
Chq 101365	Mrs J Wright (pettycash Nov '18)	9.61
Chq 101366	HMRC (tax Nov'18)	28.60
Chq 101367	G Vaughan (path clearance, maint)	537.29
Chq 101368	Mrs J Wright (salary Dec '18)	113.99
Chq 101369	Mrs J Wright (pettycash Dec '18)	8.60
Chq 101370	HMRC (tax Dec '18)	28.40
Chq 101371	Anglian Water Ltd (water charges)	13.32

The following payments to be agreed at meeting:

Chq 101372	G Leeks Skip Hire	98.40
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Burial fees received prior to meeting:

Brown Fenn Parker	Interment t/l Basil Pilgrim	120.00
Colchester Co-op Memorials	Memorial t/l Stephen Dexter	30.00
Andrew Bingham	Interment t/l Iris Cox	120.00
Mr & Mrs C Skews	Purchase of ashes plot	45.00
Sudbury Co-op Funeral Service	Interment t/l Congetta Kemp	60.00
Earls Colne Co-op Funeral Service	Interment t/l Robin Springettq	120.00
Neil Luxton Memorials	Memorial t/l Basil Pilgrim	30.00
J Wright Stonemasons	Memorial t/l Stanley Watts	30.00
Sudbury Co-op Funeral Service	Interment re-open t/l Elizabeth Wilkinson	60.00
H L Perfitt of Diss	Memorial t/l Ernest Kemp	30.00
J Edwards Funeral Directors	Interment t/l John Vaughan	120.00

Income received prior to meeting:

Barclays Bank plc	Interest	7.62
BSMPC	2 nd half year precept	2,750.00
BHPC	2 nd half year precept	2,750.00

