

# BURES JOINT CEMETERY AUTHORITY

## *Finance Report 8<sup>th</sup> June 2020*

Expenditure	Budget 2020/21	Expenditure at 8 <sup>th</sup> June 2020	Predicted spend to come to year end
			<b>All excluding VAT</b>
General maintenance	4,500.00	550.00	3,950.00
Winter maintenance	1,000.00	0.00	1,000.00
Contractor extras/ashes/repairs	1,000.00	9.50	990.50
Tree works	2,000.00	0.00	2,000.00
Pathways	1,000.00	0.00	1,000.00
Projects	200.00	0.00	200.00
Clerk's salary & HMRC	1,775.00	291.72	1,483.28
Administration	150.00	10.18	139.82
Hall hire	60.00	0.00	60.00
Training	200.00	0.00	200.00
Insurance	325.00	306.45	0.00
Auditor's fees	230.00	30.00	200.00
Water charges	75.00	0.00	75.00
Rates	0.00	0.00	0.00
	<b>12,515.00</b>	<b>1,197.85</b>	<b>11,298.60</b>

### Bank balances as at 8<sup>th</sup> June 2020

Business Access Account:	19,667.60
Treasurer's Account:	<u>11,023.27</u> (when all cheques paid)
	<b>30,690.87</b>

<b>Plus 2<sup>nd</sup> half year precepts</b>	6,500.00
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<b>Less predicted spend to come to year end</b>	11,298.60
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<b>Less 25% Retention Buffer</b>	3,250.00
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### **Less Earmarked**

Boundary walls	2,000.00
Tree work	6,000.00

<b>Residual Balance</b>	<b>14,642.27</b>
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**Explanations:** £10,000 COVID-19 grant received – when received it was agreed to waive burial fees during lockdown. To discuss future use of grant following easing of restrictions.

**There were no Standing Orders or Direct Debit payments made during the period  
10<sup>th</sup> March 2020 to 8<sup>th</sup> June 2020**

**The following Bank Transfers were made between accounts during the period  
10<sup>th</sup> March 2020 to 8<sup>th</sup> June 2020**

27<sup>th</sup> April 2020                £10,000 from Community Account to Business Premium

**The following payments have been met prior to meeting:**

Chq 101454	Mrs J Wright (salary March '20	116.66
Chq 101455	Mrs J Wright (pettycash March '20)	3.52
Chq 101456	HMRC (tax March '20)	29.20
Chq 101457	Anglian Water (charges)	13.34
Chq 101458	N S Norton (bench)	60.00
Chq 101459	Community Centre (hire of hall)	14.00
Chq 101460	JPB Landscapes (grounds maint/grass cut)	438.00
Chq 101461	Mrs J Wright (salary April '20 )	116.86
Chq 101462	Mrs J Wright (pettycash April '20)	4.90
Chq 101463	HMRC (tax April '20)	29.00
Chq 101464	Cancelled cheque	
Chq 101465	BHIB Ltd (insurance)	306.45
Chq 101466	Mrs J Aries (memorial sign)	9.50
Chq 101467	JPB Landscapes (grounds maint/grasscut)	660.00
Chq 101468	C Holbrook (internal audit fees)	30.00
Chq 101469	Mrs J Wright (salary May '20)	116.66
Chq 101470	Mrs J Wright (pettycash May '20)	5.28
Chq 101471	HMRC (tax May '20)	29.20

**The following payments to be agreed at meeting:**

None

**Burial fees received prior to meeting:**

J Edwards FD	Interment t/l Antony Dorling	160.00
H Perfitt Ltd	Additional inscription t/l Shirley Perry	20.00

**Income received prior to meeting:**

Barclays Bank plc	Interest	3.39
BDC SBGF	Small Business Grant	10,000.00
HMRC	VAT refund 2019/20	1,866.21
BHPC	1 <sup>st</sup> half year precept	3,250.00
BSMPC	1 <sup>st</sup> half year precept	3,250.00