

BURES JOINT CEMETERY AUTHORITY

Finance Report 10th June 2019

Expenditure	Budget 2019/20	Expenditure at 10 th June 2019	Predicted spend to come to year end
			All excluding VAT
Grasscutting & maintenance	4,000.00	1,340.60	2,659.40
Winter maintenance	1,000.00	220.00	780.00
Contractor extras/ashes/repairs	1,200.00	110.95	1,089.05
Skip hire	330.00	85.00	0.00
Tree works	2,000.00	150.00	1,850.00
Pathways	2,000.00	1,687.50	0.00
Projects	100.00	0.00	100.00
Clerk's salary & tax	1,725.00	291.72	1,433.28
Administration	130.00	27.00	103.00
Hall hire	65.00	0.00	65.00
Training	200.00	440.00	0.00
Insurance	300.00	301.63	0.00
Auditor's fees	230.00	30.00	200.00
Water charges	80.00	0.00	80.00
Rates	0.00	0.00	0.00
	13,360.00	4,684.40	8,359.73

Bank balances as at 10th June 2019

Business Access Account:	7,649.56
Treasurer's Account:	<u>6,684.65</u> (when all cheques paid)
	14,334.21

Plus 2 nd half year precepts	6,500.00
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Less predicted spend to come to year end	8,359.73
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Less 25% Retention Buffer	2,500.00
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Less Earmarked

Pathways	2,000.00
Tree work	2,000.00

Residual Balance	5,974.48
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Explanations:

Balances held are in a good position owing to path quotation from JPB Landscapes significantly less than anticipated. Also no work to the two trees at the top of the main drive necessary at the moment following the tree inspections.

However need to continue to assess required tree work for the future and maintain a continued increasing reserve for this.

The following payments have been met prior to meeting:

Chq 101384	Anglian Water (water charges)	13.19
Chq 101385	Mrs J Wright (salary March '19)	113.99
Chq 101386	Mrs J Wright (pettycash March '19)	9.73
Chq 101387	HMRC (tax March '19)	28.40
Chq 101388	JPB Landscapes (paths, grass, ashes, maint)	2,667.14
Chq 101389	EALC (cemetery compliance course)	264.00
Chq 101390	Mrs J Wright (salary April '19)	116.86
Chq 101391	Mrs J Wright (pettycash April '19)	16.49
Chq 101392	HMRC (tax April '19))	29.00
Chq 101393	G Leeks (skip hire)	102.00
Chq 101394	R Fordham (pine trees work)	180.00
Chq 101395	BHIB Ltd (insurance)	301.63
Chq 101396	JPB Landscapes (grass & grounds maint)	438.14
Chq 101397	EALC (memorials course)	264.00
Chq 101398	Mrs J Wright (salary May '19)	116.66
Chq 101399	Mrs J Wright (pettycash May '19)	10.51
Chq 101400	HMRC (tax May '19)	29.20

The following payments to be agreed at meeting:

Chq 101401	J Aries (bag for waste)	5.95
Chq 101402	C Holbrook (internal audit fees)	30.00
Chq 101403	JPB Landscapes (grass & grds maint, ashes prep)	918.43

Burial fees received prior to meeting:

Mrs A Brooks	Purchase of ashes plots A3 14 & 15	90.00
Colchester Hunnaball Memorials	Additonal inscr t/l Margaret Austin	20.00
J Wright Stonemasons	Memorial t/l John Vaughan	30.00
Mr & Mrs D Hart	Interment of ashes t/l Mabel Hart	140.00
Daniel Robinson	Ashes memorial t/l Norah Methold	30.00
Luxsigns Ltd	Ashes memorial t/l Mabel Hart	30.00
Bradford Memorials	Memorial t/l Robin Springett	30.00
R Gwinell	Interment of ashes t/l John Pilkington	80.00

Income received prior to meeting:

HMRC	VAT refund	830.75
BHPC	1 st half year precept	3,250.00
BSMPC	1 st half year precept	3,250.00

