

BURES JOINT CEMETERY AUTHORITY
Finance Report 10th March 2025

Expenditure	Budget 2024/25	Expenditure at 10 th March 2025	Predicted spend to come to year end
			All excluding VAT
Grasscutting	3,250.00	3,540.00	240.00
General maintenance	2,250.00	2,550.00	212.50
Winter maintenance	1,000.00	398.40	0.00
Contractor ashes/repairs	1,000.00	637.44	50.00
Tree works	1,000.00	1,735.00	0.00
Pathways	500.00	0.00	0.00
Projects – Walls & Fencing	1,000.00	0.00	100.00
Clerk's salary	2,100.00	2,259.74	293.34
Administration	325.00	249.71	50.00
Hall hire	100.00	59.84	8.00
Training	500.00	0.00	0.00
Insurance	425.00	436.97	0.00
Auditor's fees	410.00	125.00	0.00
Water charges	75.00	113.79	20.00
Rates	0.00	0.00	0.00
	13,935.00	12,105.89	973.84

Bank balances as at 10th March 2025

Community Account:	1,953.17
Business Instant Account:	<u>16,236.93</u>
	18,190.10

Less predicted spend to come to year end 973.84

Less 25% Retention Buffer 3,000.00

Less Earmarked

Boundary walls	5,000.00
Tree work	5,000.00
Fencing	2,000.00

Residual Balance 2,216.26

Explanations:

Administration includes Dropbox subscription £144 and extra HMRC outsource costs.

HMRC tax being paid by DD. No NICs to pay as annual salary lower than requirement.

Salary increase agreed and backdated to 1st April 2024.

Grasscutting and maintenance costs slightly higher than expected owing to increase in contractor's costs.

Tree work expenditure higher owing to agreed laurel hedge and tree management.

Auditor fees predicted spend less as members agreed no External Auditor this year.

Water charges predicted spend higher owing to a water leak.

Hall hire expenditure reduced as now using Committee Room.

£100 budgeted in fencing predicted spend for the 50 chestnut stakes on order.

Minimum retention reduced to £3,000 as precepts have been reduced.

**There was one Standing Order or Direct Debit payment made during the period
14th January 2025 to 10th March 2025**

23 rd January 2025	131.20	HMRC tax payment
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**There were no Bank Transfers made between accounts during the period
14th January 2025 to 10th March 2025**

**There were 9 BACS transfers paid from the Community A/C during the period
14th January 2025 to 10th March 2025**

N S Norton	Grounds maintenance	156.00
Mrs J Aries	Zoom subscription	15.59
Mrs J Aries	Sadolin bench stain	27.00
Mrs J Wright	Salary & pettycash	166.19
Community Centre	Hall hire	8.00
JPB Landscapes	Grounds maintenance	255.00
Mrs J Wright	Salary & pettycash (includes waste bags cost)	185.06
JPB Landscapes	Grounds maint (Feb)	255.00
Rob's Plumbing	Water standpipe repairs	95.00

The following payments to be agreed at meeting:

None

Burial fees received prior to the meeting:

J Edwards FD	Interment t/l Leslie Saer	100.00
J Edwards FD	Interment t/l Ann Goddard	100.00
A Clarke Memorials	Additional inscr t/l Paul Carter	20.00
Prettygate FD Colchester	Interment t/l Paul Carter	100.00

Income received prior to the meeting:

Lloyds Bank	Interest (2 months)	27.99
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