

# BURES JOINT CEMETERY AUTHORITY

## Finance Report 13<sup>th</sup> January 2025

Expenditure	Budget 2024/25	Expenditure at 13 <sup>th</sup> January 2025	Predicted spend to come to year end
			<b>All excluding VAT</b>
Grasscutting	3,250.00	3,540.00	240.00
General maintenance	2,250.00	2,125.00	425.00
Winter maintenance	1,000.00	398.40	400.00
Contractor ashes/repairs	1,000.00	363.94	300.00
Tree works	1,000.00	1,735.00	0.00
Pathways	500.00	0.00	0.00
Projects – Walls & Fencing	1,000.00	0.00	100.00
Clerk's salary	2,100.00	1,804.46	603.00
Administration	325.00	209.55	62.50
Hall hire	100.00	51.84	20.00
Training	500.00	0.00	0.00
Insurance	425.00	436.97	0.00
Auditor's fees	410.00	125.00	0.00
Water charges	75.00	113.79	20.00
Rates	0.00	0.00	0.00
	<b>13,935.00</b>	<b>10,903.95</b>	<b>2,170.50</b>

### Bank balances as at 13<sup>th</sup> January 2025

Business Instant Account:	3,182.21
Treasurer's Account:	<u>15,953.94</u>
	<b>19,136.15</b>

Less predicted spend to come to year end 2,170.50

Less 25% Retention Buffer 3,000.00

### Less Earmarked

Boundary walls	5,000.00
Tree work	5,000.00
Fencing	2,000.00

**Residual Balance 1,965.65**

### Explanations:

Administration includes Dropbox subscription £144 and extra HMRC outsource costs. HMRC tax being paid by DD.

Salary increase agreed and backdated to 1<sup>st</sup> April 2024.

Grasscutting and maintenance costs slightly higher than expected owing to increase in contractor's costs.

Tree work expenditure higher owing to agreed laurel hedge and tree management.

Auditor fees predicted spend less as members agreed no External Auditor this year.

Water charges predicted spend higher owing to a water leak.

Hall hire expenditure reduced as now using Committee Room.

£100 budgeted in fencing predicted spend for the 50 chestnut stakes on order.

Minimum retention reduced to £3,000 as precepts have been reduced.

**There were 2 Standing Orders or Direct Debit payments made during the period  
10<sup>th</sup> September 2024 to 13<sup>th</sup> January 2025**

19 <sup>th</sup> September 2024	22.37	Anglian Water
24 <sup>th</sup> October 2024	116.60	HMRC tax payment

**There were no Bank Transfers made between accounts during the period  
10<sup>th</sup> September 2024 to 13<sup>th</sup> January 2025**

**There were 13 BACS transfers paid from the Treasurers A/C during the period  
10<sup>th</sup> September to 13<sup>th</sup> January 2025**

Anglian Water	Water charges	22.37
Mrs J Wright	Salary & pettycash	159.40
Mrs J Aries	Clips & Ronseal	32.94
Community Centre	Hall hire	10.00
JPB Landscapes	Grounds maintenance	831.00
N S Norton	Grounds maintenance	180.00
Mrs J Wright	Salary & pettycash	155.55
Mrs C M Sarley	HMRC	52.50
JPB Landscapes	Grounds maintenance	831.00
Blake Tree Care	Tree works	1,566.00
Mrs J Wright	Salary & pettycash	212.82
JPB Landscapes	Grounds maintenance	775.08
Mrs J Wright	Salary & pettycash	162.14
JPB Landscapes	Grounds maintenance	255.00

**The following payments to be agreed at meeting:**

None

**Burial fees received prior to the meeting:**

Gavin King	Ashes interment Brian & Myra King	160.00
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**Income received prior to the meeting:**

Lloyds Bank	Interest (3 months)	40.34
HMRC	2 <sup>nd</sup> half year VAT	866.00