

BURES JOINT CEMETERY AUTHORITY

Finance Report 7th September 2020

Expenditure	Budget 2020/21	Expenditure at 7 th September 2020	Predicted spend to come to year end
			All excluding VAT
General maintenance	4,500.00	2,200.00	2,800.00
Winter maintenance	1,000.00	0.00	1,000.00
Contractor extras/ashes/repairs	1,000.00	122.90	377.10
Tree works	2,000.00	0.00	1,000.00
Pathways	1,000.00	0.00	1,000.00
Projects	200.00	0.00	200.00
Clerk's salary & HMRC	1,775.00	729.30	1,045.70
Administration	150.00	14.38	135.62
Hall hire	60.00	0.00	60.00
Training	200.00	0.00	200.00
Insurance	325.00	306.45	0.00
Auditor's fees	230.00	30.00	200.00
Water charges	75.00	13.41	61.59
Rates	0.00	0.00	0.00
	12,515.00	3,416.44	8,080.01

Bank balances as at 7th September 2020

Business Saver Account:	19,671.35
Treasurer's Account:	<u>8,702.00</u> (when all cheques paid)
	28,373.35

Plus 2nd half year precepts 6,500.00

Less predicted spend to come to year end **8,080.01**

Less 25% Retention Buffer 3,250.00

Less Earmarked

Boundary walls 2,000.00

Tree work 6,000.00

Covid-19 Business Grant 10,000.00

Residual Balance **5,543.34**

Explanations: £10,000 COVID-19 grant received – moved into Earmarked so that grant spend can be shown separately.

We have £200 unspent in projects – suggest use for bulbs/wild flower bed.

Suggestions for use of winter maintenance budget spend.

Have predicted that not all budget for tree works and pathways will be spent.

Costs of pending memorial stability check and any actions recommended by the stonemason – suggest moving unspent budget from tree work and paths to these costs.

**There were no Standing Orders or Direct Debit payments made during the period
9th June 2020 to 7th September 2020**

**There were no Bank Transfers made between accounts during the period
9th June 2020 to 7th September 2020**

The following payments have been met prior to meeting:

Chq 101472	JPB Landscapes (grounds maint/grasscut)	660.00
Chq 101473	Mrs J Wright (salary June '20	116.66
Chq 101474	HMRC (tax June '20)	29.20
Chq 101475	Anglian Water (charges)	13.41
Chq 101476	N S Norton (bench)	75.00
Chq 101477	JPB Landscapes (grounds maint/grass cut)	660.00
Chq 101478	Mrs J Wright (black sacks)	46.08
Chq 101479	Mrs J Wright (salary July '20)	116.66
Chq 101480	Mrs J Wright (pettycash July '20)	4.20
Chq 101481	HMRC (tax July '20)	29.20
Chq 101482	JPB Landscapes (grounds maint/grasscut)	660.00
Chq 101483	Mrs J Wright (salary Aug '20)	116.66
Chq 101484	HMRC (tax Aug '20)	29.20

The following payments to be agreed at meeting:

None

Burial fees received prior to meeting:

P White	Ashes interment t/l Mary White	235.00
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Income received prior to meeting:

Barclays Bank plc	Interest	3.75
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