

Bures Hamlet Parish Council

Mrs J. Wright (Clerk)
38 The Paddocks
Bures CO8 5DF
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Dear Councillor

You are hereby summoned to attend the Parish Council Meeting of Bures Hamlet to be held on Monday 15th January 2018 at The Garrad Room, Bures Community Centre, Nayland Road at 7.30pm.

THE PRESS AND PUBLIC ARE CORDIALLY INVITED

AGENDA

1. **Apologies for Absence** - To note specific reason if absent from meeting
2. **Co-option**
To follow up on co-options and to report on any interest shown
3. **Declarations of Interest & Dispensation Requests**
To declare any 'pecuniary' or 'non-pecuniary' interests
4. **Minutes of the previous Parish Council Meeting of 20th November 2017 to be approved and signed as a correct record (previously circulated**
5. **Public Forum** – 15 minutes maximum public participation
3 minutes for individual contributions unless agreed by Chairman
6. **Police**
Parking issues at Station Hill and Water Lane
To update on Bures Speed Watch Scheme
7. **County/District Councillor**
To present reports
8. **Highway Matters**
 - a) Anglia Level Crossing Reduction Strategy
 - b) FP 1,3 & 4
 - c) Openreach cabinet at Station Hill
 - d) Damaged path at Station Hill
 - e) Visibility & traffic calming at Colchester Road
 - f) 40mph restriction proposal at Brook House junction
 - g) Bank slippage at Colne Road
 - h) Gateway entrance signs
 - i) Footpath at No.4 Lamarsh Hill

9. Items for update report and follow up as required

- a) Joint Parish Plan
- b) Joint Emergency Plan
- c) Bures Christmas Lights
- d) Bures Station request stop
- e) Bus shelter restoration
- f) Greenfields Estate Management matters
- g) Electricity poles at Station Hill
- h) Website
- i) Data Protection
- j) Vacant garage site

10. Planning

All applications received and comments made – see attached list
To discuss proposals for development of land at Colchester Road

11. Finance

- a) Finance & Budget monitoring report – circulated
- b) Bank reconciliation report and verifying bank statements – circulated
and for signing by Chairman and a non-signatory member
- c) To approve and sign Precept Request to Braintree District Council
- d) To report on Change of Bank Signatories
- e) Notification of appointment of PKF Littlejohn as External Auditors 2017/18

12. Clerk's Report plus any correspondence received for action

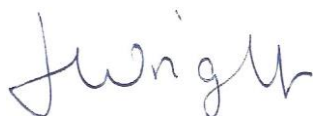
13. Physical Risk Assessment Report – Cllr Alan Crowe

To report on progression of items from previous risk assessment: Strimmer

14. Reports: 1) Bures St. Mary PC 2) Cemetery 3) Sportsground
4) Community Centre 5) Rights of Way 6) Station Adopters 7) Transport
8) Tree Warden 9) Bures Primary School 10) NHW 11) Bures Common

15. Brief information & exchange for next agenda items

16. Date of next meeting: Monday 19th March 2018
Future dates booked for 2018: Joint APM 26th March,
AGM 14th May, 16th July



Mrs. Jenny Wright
Clerk to Bures Hamlet Parish Council
5th January 2018

