

Bures Hamlet Parish Council

Mrs J. Wright (Clerk)
38 The Paddocks
Bures CO8 5DF
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Dear Councillor

You are hereby summoned to attend the Parish Council Meeting of Bures Hamlet to be held on Monday 17th July 2017 at The Garrad Room, Bures Community Centre, Nayland Road at 7.30pm.

THE PRESS AND PUBLIC ARE CORDIALLY INVITED

AGENDA

1. **Apologies for Absence** - To note specific reason if absent from meeting
2. **Declarations of Interest & Dispensation Requests**
To declare any 'pecuniary' or 'non-pecuniary' interests
To note Declaring Interests Flowchart & Dispensations information circulated
To update Register of Interests Book
3. **Minutes of the previous Annual Parish Council Meeting of 15th May 2017 to be approved and signed as a correct record (previously circulated**
4. **Public Forum** – 15 minutes maximum public participation
3 minutes for individual contributions unless agreed by Chairman
5. **Police**
To report on EALC Police Conference 7th June 2017
To update on Bures Speed Watch Scheme
6. **County/District Councillor**
To report on Essex Superfast Broadband for Bures and Parish Engagement Event at Chelmsford on 25th July
7. **Highway Matters**
 - a) Anglia Level Crossing Reduction Strategy
 - b) FP 1,3 & 4
 - c) Bus shelter at The Knoll
 - d) Gateway entrance signs
 - e) Station Hill/Colchester Road dropped kerb
 - f) Parking issues at Water Lane
 - g) Footpath at No.4 Lamarsh Hill
 - h) Stour Valley House Notice of Tree Preservation Order
8. **Items for update report and follow up as required**
 - a) Joint Parish Plan
 - b) Joint Emergency Plan
 - c) Vacant garage site
 - d) Electricity undergrounding scheme at Station Hill
 - e) Team Tree Christmas lights
 - f) Hedge dispute at Woolpit Downs

9. Planning

All applications received and comments made – see attached list
BDC Local Plan Consultation responses
BDC Local Plan Update - circulated and noted
Request to support CAUSE in responding against West Tey New Town – circulated
To discuss and comment on Stansted Airport Community Consultation - circulated

10. Finance

- a) Finance & budget monitoring report – circulated
- b) Bank reconciliation & corresponding bank statement – circulated

11. Audit Matters

To note waiting on External Auditors approval of 2016/17 Accounting Statements
To note Internal Audit Review meeting arranged for October – Cllr Wilson,
Cllr Crowe, Clerk and Internal Auditor agreed to attend
To review BHPC Code of Conduct
Members to confirm compliance with Financial Regulation 6.14 Computer Security

12. Clerk's Report plus any correspondence received for action

To discuss nomination of a First Aider for Parish Council meetings
To discuss raised concerns on deterioration of Water Lane property
To discuss nomination for Groundwork Community Award

13. Physical Risk Assessment Report – Cllr Duncan Kennett

To report on progression of items from previous risk assessment:

14. Government Consultation Papers/Legal Topic Notes

All the following documentations have been circulated and noted:
LTN 13 Policing your Area
L15-08 Co-option
L03-17 Reform of data protection legislation and introduction of the General
Data Protection Regulation
Legal Update No. 3 June 2017

**15. Reports: 1) Bures St. Mary PC 2) Cemetery 3) Sportsground
4) Community Centre 5) Rights of Way 6) Station Adopters 7) Transport
8) Tree Warden 9) Bures Primary School 10) NHW 11) Bures Common**

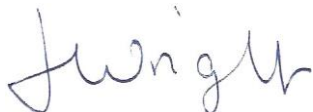
16. Brief information & exchange for next agenda items

17. Dates for representatives at BSMPC meetings:

2017: 20th July, 21st September, 23rd November
2018: 18th January, 22nd March, 29th March APM (All) 17th May

18. Date of next meeting: 18th September 2017

Future dates booked 2017: 20th November, 15th January 2018
Future dates to agree for 2018: 19th March, APM 29th March,
AGM 14th May, 16th July



Mrs. Jenny Wright

Clerk to Bures Hamlet Parish Council, 8th July 2017

