

Bures Hamlet Parish Council

Mrs J. Wright (Clerk)
38 The Paddocks
Bures CO8 5DF
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Dear Councillor

You are hereby summoned to attend the Parish Council Meeting of Bures Hamlet to be held on Monday 18th January 2016 at The Garrad Room, Bures Community Centre, Nayland Road at 7.30pm.

THE PRESS AND PUBLIC ARE CORDIALLY INVITED

AGENDA

1. **Apologies for Absence** - To note specific reason if absent from meeting
2. **Declarations of Interest & Dispensation Requests**
To declare any 'pecuniary' or 'non-pecuniary' interests for meeting
3. **Minutes of the previous Parish Council Meeting of 23rd November 2015 to be approved and signed as a correct record (previously circulated)**
4. **Public Forum** – 15 minutes maximum public participation
3 minutes for individual contributions unless agreed by Chairman
5. **Police**
To note police reports – circulated
To discuss youth problems at Bures Station – details circulated
To report on request for permanent Speed Watch sign
6. **County/District Councillor**
To receive reports
To note Parish Update December 2015 - circulated
To note BDC Mobile Infrastructure Project (MIP) letter - circulated
7. **Highway Matters**
 - 1) LHP Panel requests – refuge, bollards, Colchester Road footpath, bus shelter
 - 2) Colchester Road traffic accidents/yellow line restrictions
 - 3) Parking issues in the village
 - 4) Meeting with Mount Bures PC/ECC – Colchester Road improvements
 - 5) Resurfacing & dropped kerb at Bridge Street
 - 6) Footpath at No. 4 Lamarsh Hill
 - 7) Colne Road bank clearance
 - 8) Warning sign low bridge
 - 9) Line re-painting at The Paddocks

8. Items for update report and follow up as required

- a) Vacant garage site
- b) Assets of Community Value/The former Swan PH
- c) Open Spaces Action Plan
- d) Local Bus Transport Review
- e) Joint Emergency Plan
- f) Joint Neighbourhood Plan
- g) Trees at Cambridge Way
- h) Boundary hedge at Lamarsh Hill
- j) Level of shrubs at Colchester Road
- j) Lighting at Lamarsh Hill bungalows
- k) Colchester Road verge cutting

9. Grounds Maintenance Contract

To discuss review and agree tenders to be sought
To discuss and review gritting programme

10. Planning

Call for Sites Consultation + timetable for BDC Local Development Plan – circulated to all members
All applications received and comments made – see attached list

11. Finance

Finance & budget monitoring report – circulated
Bank reconciliation & corresponding bank statement – circulated
To agree and sign BDC Parish Council Precept 2016/17
To note agreement by all members to cover 50% costs of installation of eco grid matting at sports ground - £2,000 payable to Sportsground Committee
To note Clerk's SLCC subscription cost met by BSMPC this year – agreed to alternate yearly

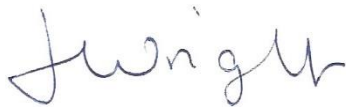
12. Government Consultation Papers/Legal Topic Notes

Sector Led Body for audit procurement – circulated for comment
EALC Legal Update No. 9 December 2015 – circulated
LTN 14E Byelaws – circulated

13. Physical Risk Assessment Report – Cllr David Lee

To report on progression of items from previous risk assessment:
bus shelter panels, flower tub sponsorship, landing stage,
bench staining, gate repair, display boards

- 14. Clerk's Report plus any correspondence received for action**
- 15. Reports:** 1) Bures St. Mary PC 2) Cemetery 3) Sportsground
4) Community Centre 5) Rights of Way 6) Tree Warden
7) Station Adopters 8) Transport 9) NHW 10) Bures Primary School
11) Community Agent 12) Bures Common
- 16. Brief information & exchange for next agenda items**
- 17. Date of next meeting:** Combined Annual Parish Meeting and Parish Council Meeting – 21st March 2016 at The Garrad Room, Bures Community Centre, Nayland Road at 7.30pm
Future dates booked 16th May, 18th July
Future dates to be agreed: 2016: 19th Sept, 21st November
2017: 16th Jan, 20th March, 15th May



Mrs. Jenny Wright
Clerk to Bures Hamlet Parish Council
6th January 2016