

Bures Hamlet Parish Council

Mrs J. Wright (Clerk)
38 The Paddocks
Bures CO8 5DF
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Dear Councillor

You are hereby summoned to attend the Parish Council Meeting of Bures Hamlet to be held on Monday 20th March 2017 at The Garrad Room, Bures Community Centre, Nayland Road at 7.30pm.

THE PRESS AND PUBLIC ARE CORDIALLY INVITED

AGENDA

1. **Apologies for Absence** - To note specific reason if absent from meeting
2. **Declarations of Interest & Dispensation Requests**
To declare any 'pecuniary' or 'non-pecuniary' interests
3. **Minutes of the previous Parish Council Meeting of 16th January 2017 to be approved and signed as a correct record (previously circulated)**
4. **Celebration to mark the retirement of longstanding Parish Councillor Derek Matthews following 48 years of service**
5. **Public Forum** – 15 minutes maximum public participation
3 minutes for individual contributions unless agreed by Chairman
6. **Police**
Essex Police upgrade of information via ECM Messaging, NHW, Facebook
- circulated and noted
PCC Consultation on the way Essex Police and Essex County Fire & Rescue Service is governed – circulated and noted
7. **County/District Councillor**
Town & Parish Governance for the Braintree District Consultation – circulated with responses to be made by 30th April
8. **Highway Matters**
 - a) Refuge - parking issues, dropped kerb, drainage
 - b) Bridge Street footway & dropped kerb at No. 3
 - c) Footway outside site of the old Swan PH
 - d) Colchester Road and Water Lane flooding issues
 - e) Bus shelters
 - f) Anglia Level Crossing Reduction Strategy
 - g) Footpath at No.4 Lamarsh Hill
 - h) Damaged sign at Mt Bures turning

9. Items for update report and follow up as required

- a) Vacant garage site
- b) Assets of Community Value
- c) Joint Emergency Plan
- d) Joint Community Plan
- e) Gateway entrance signs
- f) Lighting at Lamarsh Hill bungalows
- g) Electricity undergrounding scheme at Station Hill
- h) Bollard lamp at The Paddocks footpath

10. Grounds Maintenance Contracts

To review Grounds Maintenance contract and agree contract period

To note follow up on Contractors insurance cover and risk assessments

To discuss BDC & Greenfields Street Cleansing & Grounds Maintenance Contracts

11. Planning

All applications received and comments made – see attached list

Local Plan Update No. 4 February – circulated and noted

Key points of the Government Housing White Paper plans to reform the housing market – circulated and noted

12. ROW

Report from Parish ROW Officer circulated

Byway 25 Colne Road to Balls Road – request from Mr Rainer to follow up with ECC for adequate remedial action – details circulated

FP Nos. 1, 3 & 4 at Ferriers Pits – to discuss follow up with landowner & ECC

Deed of Dedication for footpath adjacent to Brook House Road

13. Finance

Finance & budget monitoring report – circulated

Bank reconciliation & corresponding bank statement – circulated

14. Donations

Requests received from: Essex Air Ambulance, St Mary PCC parish magazine, Marie Curie, AONB & Stour Valley Project.

To note donation requests 2016: Bures PCC parish magazine costs £150

15. Clerk's Report plus any correspondence received for action

To note Chairman attended Mount Bures Annual Parish Meeting on 8th March

- **Cllr Lee to report**

To consider autumn bulb planting for Station Hill

16. Physical Risk Assessment Report – Cllr Carol Barnham

To report on progression of items from previous risk assessment: waste bins

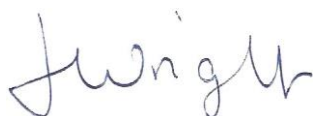
17. Government Consultation Papers/Legal Topic Notes

All the following documentations have been circulated and noted:

EALC Legal Update No.1 - February 2017 - **Equality Act 2010 – to agree and adopt a policy for Equality and Equal Opportunities - circulated**

LTN 44 – Trespass to Land and the Criminal Justice and Public Order Act 1994

- 18. Reports:** 1) Bures St. Mary PC 2) Cemetery 3) Sportsground
4) Community Centre 5) Station Adopters 6) Transport 7) Tree Warden
8) Bures Primary School 9) NHW 10) Bures Common
- 19. DATES FOR REPRESENTATIVES AT BSMPC MEETINGS**
19th May – Cllr Welch, 20th July – Cllr Wilson, 21st September – Cllr Barnham,
23rd November – Cllr Crowe, 18th January 2018 – Cllr Kennett
- 20. Brief information & exchange for next agenda items**
- 21. Date of next meeting:** Joint APM 30th March 2017
Future dates booked 2017: AGM 15th May, 17th July, 18th Sept, 20th Nov,
15th January 2018



Mrs. Jenny Wright
Clerk to Bures Hamlet Parish Council
8th March 2017