

Bures Hamlet Parish Council

Mrs J. Wright (Clerk)
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Bures CO8 5DF
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Dear Councillor

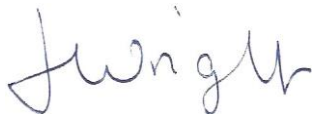
You are hereby summoned to attend the Parish Council Meeting of Bures Hamlet to be held on Monday 20th November 2017 at The Garrad Room, Bures Community Centre, Nayland Road at 7.30pm.

THE PRESS AND PUBLIC ARE CORDIALLY INVITED

AGENDA

1. **Apologies for Absence** - To note specific reason if absent from meeting
2. **Co-option of Councillor**
To follow up on co-option and to report on interest shown
3. **Declarations of Interest & Dispensation Requests**
To declare any 'pecuniary' or 'non-pecuniary' interests
4. **Minutes of the previous Parish Council Meeting of 18th September 2017 to be approved and signed as a correct record (previously circulated**
5. **Public Forum** – 15 minutes maximum public participation
3 minutes for individual contributions unless agreed by Chairman
6. **Police**
To update on Bures Speed Watch Scheme
7. **County/District Councillor**
To present reports
To report on ECC Local Services Fund
To report on Highways Briefing
8. **Highway Matters**
 - a) Anglia Level Crossing Reduction Strategy
 - b) FP 1,3 & 4
 - c) Openreach cabinet at Station Hill
 - d) Damaged wall at Station Hill
 - e) Visibility & traffic calming at Colchester Road
 - f) 40mph restriction proposal at Brook House junction
 - g) Drainage at Station Hill & Bridge Street
 - h) Bank slippage at Colne Road
 - h) Gateway entrance signs
 - i) Footpath at No.4 Lamarsh Hill

- 9. Items for update report and follow up as required**
- a) Joint Parish Plan
 - b) Joint Emergency Plan
 - c) Bures Christmas Lights
 - d) Bus shelter restoration
 - e) Electricity undergrounding scheme at Station Hill
 - f) BDC Open Spaces Action Plan update
 - g) Lighting at Lamarsh Hill bungalows
 - h) Website briefing – to discuss transferring to SuffolkCloud
 - i) To report on Data Protection briefing
 - j) Vacant garage site
- 10. Planning**
- All applications received and comments made – see attached list
To report on BDC Publication Draft Local Plan – Inspector's Report
To report on Windyridge planning drainage conditions
- 11. Draft budget**
- To approve presented 3 year draft budget for 2018/19 -2020/21
- 12. Finance**
- a) Finance & Budget monitoring report – circulated
 - b) Bank reconciliation report and verifying bank statements – circulated and for signing by Chairman and a non-signatory member
- 13. Audit Matters**
- To report on Internal Audit Review meeting held on 4th October
- 14. Clerk's Report plus any correspondence received for action**
- 15. Physical Risk Assessment Report – Cllr Mike Welch**
- To report on progression of items from previous risk assessment:
Strimmer, bench, waste bins, Woolpit Downs foliage and brambles
- 16. Government Consultation Papers/Legal Topic Notes**
- All the following documentations have been circulated and noted:
L0-17 Legal Briefing – Payment of fees to the IC's Office
- 17. Reports:** 1) Bures St. Mary PC 2) Cemetery 3) Sportsground
4) Community Centre 5) Rights of Way 6) Station Adopters 7) Transport
8) Tree Warden 9) Bures Primary School 10) NHW 11) Bures Common
- 18. Brief information & exchange for next agenda items**
- 19. Date of next meeting:** Monday 15th January 2018
Future dates booked for 2018: 19th March, APM 29th March,
AGM 14th May, 16th July



Mrs. Jenny Wright, Clerk to Bures Hamlet Parish Council, 10th November 2017

