

Clerk's Report – 16th May 2016 - Bures Hamlet Parish Council

Grounds maintenance: Works completed: Waste bins emptied as required. General weedkilling completed in main areas. All grassed areas cut as per grounds maintenance contract. Gutters and paths swept at station area, outside the Swan PH, Bridge Street and Colchester Road. Bridge Street pavement repaired. Cambridge Brook and Colne Road laybys litter picked. **Works in hand:** Strimming banks at railway bridge, clear nettles along Millennium fenceline, strim alleyway from The Paddocks to Normandie Way, tidy up Essex Knoll, sweeping Station Hill area where cars park, sweeping Colchester Road to Hamlet Court. New metal insert purchased for Normandie Way waste bin. New waste bin purchased for the station area. Parish Council to note that the Clerk has received several messages of thanks for Nigel Norton's good work.

Landing Stage: The landing stage was unsafe and Nigel Norton had kindly cordoned off. Nigel Norton to do the repair work under the supervision of Geoff Davies as soon as weather conditions permitted.

Lamarsh Hill entrance gate: Ken Brightwell had agreed to clean and repaint the entrance gate in late May.

A & J Lighting: The Clerk had received a new component parts price list effective from 1st July 2016. It was noted that the parish council had taken out a 5 year agreement with A & J Lighting from 30th April 2015.

UK Power Networks: The Clerk was in receipt of the Unmetered Supply Certificate April 2016 for the parish owned street lighting.

Pensions Act: The Clerk was in receipt of the essential guide to the new law on workplace pensions. Bures Hamlet Parish Council as an Employer had a duty to act. Staging Date for BHPC was 1st August 2016 and compliance as an Employer to be declared within 5 months of that date.

Replacement bus timetable: The Clerk had contacted Essex County Council to replace the timetable at the bus shelter at Normandie Way.

Queen's 90th Birthday Celebrations: The celebrations held in the main hall had been a great success and Mrs Phyllis Mead had been thrilled to light the beacon on behalf of the community. The Chairman had written a letter of thanks on behalf of both parish councils to the band of volunteers. The Chairman had accepted the invitation from BDC Cllr Ricci to attend the Service of Celebration at St Michael's Church, Braintree on the 11th June.

Millennium Bridge clean: Bures Scout Troop had agreed to do the annual clean of the bridge during its summer programme.

Motorcycle problems: The Clerk had been informed that youngsters were riding their motorcycles with no crash helmets along the footpath leading to Normandie Way. She had suggested that those witnessing this should ring 101 and report or use the police reporting tool online.

Damaged fire hydrant Colne Road: The Clerk had reported the damaged hydrant via the ECC online reporting tool. Tracking reference 2457773.

Abandoned vehicle at Lamarsh Hill allotments: The Clerk had reported the vehicle which had been left at the allotments over the winter. Tracking reference 1-TJOG5.

Dedham Vale & Stour Valley Forum Conference: The conference was held on Thursday 12th May at The Venture Centre, Lawford, Manningtree 9.30am – 4pm. Chairman attended and to report.

BDC Housing Breakfast Briefings: Cllr Barnham and the Clerk had attended a Housing Option workshop on 12th April.

Letter of thanks: The Clerk had received a letter of thanks from Bures PCC for its donation towards the parish magazine costs.

ECC Flood Partnerships Programme Guidance Notes 2016/17: The Clerk was in receipt of the guidance notes and to be held on file for reference.

